

Sprint Retrospective Meeting Minutes

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Start time: 5:00 PM

End time: 5:45 PM

What went wrong?

- Some daily standup meetings exceeded the scheduled time limit due to extended technical discussions.

Did we do a good job estimating our team's velocity?

Yes. The team estimated a sprint velocity of 20 story points and completed the planned user stories. Any minor delays were resolved within the sprint.

Did we do a good job estimating the points for each user story?

Yes. Story point estimates were accurate and aligned with the work required.

Did each team member work as scheduled?

Yes. All team members maintained consistent work schedules and contributed as planned.

What went right?

- Strong collaboration and communication across the team
- Clear task assignments helped maintain steady progress
- Backend structure and documentation are well established

How to address the issues in the next sprint?

- Enforce stricter time limits during daily standups
- Move detailed discussions outside of scrum meetings

How to improve the process?

- Continue refining user stories during backlog grooming
- Maintain early clarification of requirements

How to improve the product?

- Begin integration testing between backend components
- Expand validation and error handling for GPS data
- Prepare API endpoints for future business logic